



Volunteer Role: Exhibition Management Volunteer

Purpose

Exhibition Management Volunteers are integral to our exhibitions program and assist the Collection and Exhibitions Manager with preparing, hanging and dismantling exhibitions.

What's involved?

Exhibition Management Volunteers help with planning the hang for our exhibitions, preparing labels and information panels and receiving loans. You will be part of a team collecting objects from the store and preparing them for exhibition. Volunteers also aid in the hanging and dismantling of our exhibitions. Once exhibitions have ended you will be involved in organising the return of objects to the store and to lenders.

What skills or experience will you need?

It is important to have some basic handyman skills for hanging and dismantling the exhibitions. You will need good communication skills and basic computer skills. Volunteers should have an understanding of object handling and conservation requirements or willingness to learn. A familiarity with the collection is beneficial and we would expect this to build over time. All necessary training will be provided and support will be on hand.

What's in it for you?

This role is a great opportunity to take an active role in assembling and mounting exhibitions. Volunteering with us is a great way of meeting people and learning something new whilst helping support a local charity. Volunteers need no prior knowledge of Heath Robinson and his work; we will provide you with all the training you need. Like all our volunteers, you will get a 10% discount in our shop, 10% off select event tickets when purchased at the till & free entry to museum exhibitions. We can reimburse public transport travel expenses up to £5 per day and provide free onsite parking for volunteers.

How much time do you need to give?

Average two days a month, peaking at exhibition changeover times four times a year.

Location

Heath Robinson Museum, Pinner Memorial Park, West End Lane, Pinner, HA5 1AE

Contact

Lucy Smith, Museum Manager, Heath Robinson Museum, Pinner Memorial Park, West End Lane, Pinner, HA5 1AE E: manager@heathrobinsonmuseum.org T: 020 8866 8420

