



## **The West House And Heath Robinson Museum Trust Recruitment Of Learning Assistant 2022**

### **BACKGROUND INFORMATION**

The West House and Heath Robinson Museum Trust is a partnership between the West House Trust and the William Heath Robinson Trust. It exists to bring to public attention the work of William Heath Robinson, one of the 20<sup>th</sup> centuries most prolific and well-loved cartoonists. The Trust is a registered charity and company limited by guarantee. The William Heath Robinson Trust holds a collection of more than 1000 original Heath Robinson works and artefacts and holds the largest collection of the artist's work in the world.

The William Heath Robinson Trust has loaned works for Heath Robinson exhibitions to other UK museums, including the Laing Art Gallery in Newcastle, the Derby Museum, and Mottisfont Abbey in Hampshire, which have been very well received. The Museum's development has been supported by Harrow Council as well as by numerous other institutions and Patrons.

The Heritage Lottery Fund awarded in December 2013 a grant of £1.13m to build the Heath Robinson Museum, with partnership funding of £430,000 to be raised by the Trust. The HLF made a further award in 2015 of £171,000 to meet rising building costs. The Heath Robinson Museum opened its doors in October 2016 and is now open to the public 4 days a week: Thursday-Sunday 11am-4pm. The Museum has a thriving schools program and its events and workshops cater to both adults and children.

The Heath Robinson Museum has a small team of staff and a large body of active volunteers who are pivotal in the running of the museum. The Trust wishes to recruit a part-time Learning Assistant to assist the Learning Officer in the delivery of the learning program. We would like the Learning Assistant to start as soon as possible.

This role is part of the Adult, Family, Children and Schools Learning Team – a team which delivers an innovative and dynamic programme of events for adult, family and general audiences at the Museum in Pinner, external events and education sites and in the future online.

We are looking for a people-oriented, fun, creative, organised and confident person to fill the role of Learning Assistant. The successful candidate will deliver some of the current learning programs to schools and the general public and help develop and deliver new courses and events for different audiences, including regular family themed afternoons in the museum on Sunday afternoons. In this role, you will help grow our school visit program and help reinstitute our community events program (temporarily reduced since Covid), holiday craft sessions for children and craft taster sessions for adults.

This is a varied and interesting role and presents a great opportunity to learn a wide range of skills and develop into a more senior learning role at the museum over the next few years.

This post is a fixed term contract for 12 months, with the possibility of extension. The post holder is expected to work 32 hours per week across 4 days; to include regular weekend working and occasional evenings as required. Core working days are Sunday, Monday and Tuesday with one other day to be arranged in discussion with the Learning Officer. Please note that as this job is public-facing, it is not suitable for home working and must be carried out onsite.

**More information** about the Trusts and the Museum can be found at:

Heathrobinsonmuseum.org

Westhousepinner.com

Heathrobinson.org

**To apply:** Please fill out an application form and email to

[welcome@heathrobinsonmuseum.org](mailto:welcome@heathrobinsonmuseum.org)

CV's will not be accepted.

The closing date for applications is Wednesday 3<sup>rd</sup> August 2022, 5pm. Interviews are expected to take place in Pinner Wednesday 10<sup>th</sup> August 2022.